

Prospective Member Information Sheet

River Walk Gallery (RWG) is a community-based art gallery dedicated to the promotion of local artists. We operate as a collective where members contribute to the success and maintenance of the gallery. We offer two distinct paths for artists to showcase their work: **Working Artist Membership** and **Consignment Artist Membership**.

All applicants must be at least 21 years of age to be considered for membership.

1. Working Artist (WA) Membership

The Working Artist membership is for artists who wish to be deeply involved in the local art community and the daily operations of the gallery.

Financial Commitments:

- **Startup Fees:** A \$100 startup fee plus first and last month's dues are required upon signing the contract.
- **Monthly Dues:** Currently \$75 per month for a full space; \$37.50 for a half space
- **Commission:** The gallery retains a 15% commission on all sales made by Working Artists.

Participation & Duties:

- **Gallery Staffing:** Members are required to staff the gallery 1 day a month for those with a half space, and 2 days a month for those with a full space.
- **Governance:** Working Artists participate in the decision-making process for all gallery policies and procedures.
- **Committee Service:** Active participation in **one or more committees** is required.
- **Meetings:** Attendance at membership meetings is required.
- **Maintenance:** Members share responsibility for the administration, promotion, care, and physical maintenance of the gallery space.

Display Requirements:

- **Rotation:** Artists must rotate and refresh their display with new work 4 times per year.

2. Consignment Artist Membership

The Consignment Artist category is ideal for artists who wish to have their work represented in a professional gallery setting but cannot commit to the time requirements of staffing or governance.

Financial Commitments:

- **Startup Fees:** A **\$100 startup fee** plus **prorated annual dues** are collected upon signing the contract.
- **Annual Dues:** Currently **\$100 per year**.
- **Commission:** The gallery retains a **40% commission** on all sales made by Consignment Artists.

Participation & Duties:

- Consignment artists do **not** have staffing requirements, are not required to attend monthly meetings, and do not participate in gallery governance.

Display Requirements:

- **Rotation:** Artists are required to change out their work for new pieces at least **4 times per year**.

3. The Jurying Process

To maintain the quality and diversity of the art offered at River Walk Gallery, all prospective artists must go through a formal jurying process.

- **Application Submission:** Applicants must submit their completed application form, an artist biography (or CV), and five pieces of original artwork for each medium they wish to display. All materials must be submitted simultaneously during regular gallery hours.
- **Approval Standards:** A 75% approval rate from the current Working Artists is required for acceptance.
- **Interviews:** Prospective Working Artists will be required to participate in an in-person interview.
- **Timeline:** Please allow at least 30 days for the jurying process to be completed.
- **Artwork Retrieval:** If not accepted, or following the jurying session, artists must pick up their submitted work within 30 days of notification.

River Walk Gallery Artist Membership Application Form

River Walk Gallery * 139 W Main Street * Washington, NC 27889 * 252.974.0400

Membership Type (check one):

Consignment Artist

Full Working Artist

Half Working Artist

Name: _____

Physical Address:

Email Address: _____

Phone Number: _____

Do you show your work in other galleries? If yes, please list name and city/state:

Submitted Art

Title of Piece #1: _____ Medium: _____

Size: _____ Price: _____

Title of Piece #2: _____ Medium: _____

Size: _____ Price: _____

Title of Piece #3: _____ Medium: _____

Size: _____ Price: _____

Title of Piece #4: _____ Medium: _____

Size: _____ Price: _____

Title of Piece #5: _____ Medium: _____

Size: _____ Price: _____

Biography attached (we cannot start the jurying process without a biography or resume/c.v.)

Applicant agrees to pick up art within 30 days after being notified of the result of the jury process.

Applicant Signature: _____ Date: _____

Accepted by Working Artist: _____ Date: _____

Working Artist is to attach Voting Results Document when completed application is received.